



Facility

Name: Catholic Charities Children's Learning Center

License Number: 94668

Address: 2010 Bridge Ave. S.W., Albuquerque, NM 87105

Phone: 5057244643

Fax: N/A

E-mail: lozanod@ccasfnm.org

License Information

Type: 5 Star FOCUS Child
Care Center

Status: Licensed

Issue Date: 07/07/2018

Expiration Date:
01/05/2019

Capacity

Over Age 2: 82

Under Age 2: 39

Night Care: 0

Playground: 31

Square Footage: 0

Census

Over 2: 42

Under 2: 20

Classrooms

Number of Classrooms: 8

Days and Hours of Operation

Monday

7:00 AM - 6:00 PM

Tuesday

7:00 AM - 6:00 PM

Wednesday

7:00 AM - 6:00 PM

Thursday

7:00 AM - 6:00 PM

Friday

7:00 PM - 6:00 PM

Saturday

Closed

Sunday

Closed

Inspection

Date: 12/04/2018

Time In: 10:00 AM

Time Out: 1:30 PM

Purpose: Annual

Licensing:

8.16.2.11 A Types of Licenses

Not Inspected

8.16.2.11 B Renewal of License

Not Inspected

8.16.2.11 D Non-transferable Restrictions of License

Not Inspected

Licensing Actions and Administrative Appeals:

8.16.2.12 A, K, M Licensing Actions and Administrative Appeals

Not Inspected

Surveys for Child Care Facilities:

8.16.2.17 E, F Surveys for Child Care Facilities

*Not Inspected***Complaints:**

8.16.2.18 D Complaints

*Not Inspected***Licensure Requirements for Centers:**

8.16.2.21 A Licensing Requirements

Not Inspected

8.16.2.21 B Capacity of Centers

Compliance

8.16.2.21 B (3)c Capacity of Centers

Compliance

8.16.2.21 C Incident Reporting Requirements

*Not Inspected***Administrative Requirements for Centers:**

8.16.2.22 A Administrative Records

Compliance

8.16.2.22 B Mission, Philosophy and Curriculum Statement

Compliance

8.16.2.22 C Policy and Procedures

Compliance

8.16.2.22 D Family Handbook

Compliance

8.16.2.22 E Children's Records

Non-compliance**Admin/Licensure**

8.16.2.22.E.1.d.:date the child first attended the center and the date of the child's last day at the center;

Finding**Deadline: 01/03/2019**

Of the 15 children's records reviewed, 7 is/are missing the date the child first attended the center. See Children's Records 8.16.2.22 form for the child(ren) with missing information and/or authorization.

Corrective Action Plan

The first attendance date will be added and the center will review all children's records to ensure complete information is on file.

8.16.2.22.E.2.b.:The name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. Emergency contact numbers must be kept up to date at all times.

Admin/Licensure (continued)

Finding

Deadline: 01/03/2019

Of the 15 children's records reviewed, 2 is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.22 form for the child(ren) with missing information.

Corrective Action Plan

Parents will be advised to review and add missing information. The center will review all children's records to ensure up-to-date emergency contact information is on file.

8.16.2.22.E.2.a.: Information on any allergies or medical conditions suffered by the child.

Finding

Deadline: 01/03/2019

Of the 15 children's records reviewed, 1 is/are missing information on allergies or medical conditions. See Children's Records 8.16.2.22 form for the child(ren) with missing information.

Corrective Action Plan

Parents will be advised to review and add missing information. The center will review all records to ensure information regarding allergies and medical conditions is on file.

8.16.2.22 F Personnel Records

Non-compliance

Personnel

8.16.2.22.F.1.e.: documentation of a background check and employment history verification; if background check is in process then documentation showing that it is in process, such as a submission receipt, shall be placed in file. A background check must be conducted at least once every five (5) years on all required individuals;

Finding

Deadline: 12/04/2018

From the review of staff records, it was determined that 1 out of 10 staff records does/do not include a background check. See Staff Records 8.16.2.22 form for staff with this missing information.

Corrective Action Plan

The center will obtain documentation of a background check.

8.16.2.22 G Personnel Handbook

Compliance

Personnel and Staffing Requirements for Centers:

8.16.2.23 A Personnel and Staffing Requirements

Compliance

8.16.2.23 B Staff Qualifications and Training

Non-compliance

Personnel

Personnel (continued)

8.16.2.23.B.2.d.: Each staff person working directly with children and more than 20 hours per week, including the director, is required to obtain at least 24 hours of training each year. For this purpose, a year begins and ends at the anniversary date of employment. Training must address all seven competency areas within two years. The competency areas are 1) child growth, development, and learning; 2) health, safety, nutrition, and infection control; 3) family and community collaboration; 4) developmentally appropriate content; 5) learning environment and curriculum implementation; 6) assessment of children and programs; and 7) professionalism. The 24 hours of annual training will be waived for educators if employed by a program currently under FOCUS consultation.

Finding

Deadline: 01/03/2019

From the review of staff records, it was determined that 2 out of 10 staff working more than 20 hours a week, has/have no documentation of at least 24 hours of qualified annual training, See Staff Records 8.16.2.22 form for staff with missing documentation of training.

Corrective Action Plan

Annual training will be completed as required and documentation retained on file.

8.16.2.23 C Staff/Child Ratios and Group Sizes

Compliance

Services and Care of Children in Centers:

8.16.2.24 A Guidance

Compliance

8.16.2.24 A1 Guidance

Compliance

8.16.2.24 B Naps or Rest Period

Compliance

8.16.2.24 C Additional Requirements for Infants and Toddlers

Compliance

8.16.2.24 D Diapering and Toileting

Compliance

8.16.2.24 E Additional Requirements for Children with Special Needs

N/A

8.16.2.24 F Additional Requirements for Night Care

N/A

8.16.2.24 G Physical Environment

Compliance

8.16.2.24 H Social-Emotional Responsive Environment

Compliance

8.16.2.24 I Equipment and Program

Compliance

8.16.2.24 J Outdoor Play Areas

Compliance

8.16.2.24 K Swimming, Wading and Water

N/A

8.16.2.24 L Field Trips

N/A

Food Service Requirements for Centers:

8.16.2.25 A Meal Pattern Requirements

Compliance

Food Service Requirements for Centers: *(continued)*

8.16.2.25 B Meals and Snacks	<i>Compliance</i>
8.16.2.25 B3 Meals and Snacks	<i>Compliance</i>
8.16.2.25 C Menus	<i>Compliance</i>
8.16.2.25 D Kitchens	<i>Compliance</i>
8.16.2.25 E Meal Times	<i>Compliance</i>

Health and Safety Requirements for Centers:

8.16.2.26 A Hygiene	<i>Compliance</i>
8.16.2.26 B First Aid Requirements	<i>Compliance</i>
8.16.2.26 C Medication	<i>Compliance</i>

Illness Requirements for Centers:

8.16.2.27 A-D Illness Requirements for Centers	<i>Not Inspected</i>
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Transportation Requirements for Centers:

8.16.2.28 A-H Transportation Requirements for Centers	<i>Compliance</i>
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Building, Ground and Safety Requirements for Centers:

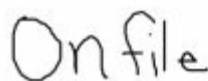
8.16.2.29 A Housekeeping	<i>Compliance</i>
8.16.2.29 B Pest Control	<i>Compliance</i>
8.16.2.29 C Mechanical Systems	<i>Compliance</i>
8.16.2.29 D Water and Waste	<i>Compliance</i>
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	<i>Compliance</i>
8.16.2.29 F Exits and Windows	<i>Compliance</i>
8.16.2.29 G Toilet and Bathing Facilities	<i>Compliance</i>
8.16.2.29 H Safety Compliance	<i>Compliance</i>
8.16.2.29 H3(f)(i)(k) Safety Compliance	<i>Compliance</i>
8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	<i>Compliance</i>
8.16.2.29 J Pets	<i>N/A</i>

Additional Comments*None***Signatures**

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Lucille Mizner*



Facility Representative: *Paola Castillo*